



## Stewardship Internship Position Descriptions

Applications Due: February 28, 2017

### Questions can be directed to:

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**4 Stewardship Interns** will spend their summer in the field, completing trail projects across the picturesque [Northern Forest Canoe Trail](#) alongside area land managers and community volunteers. Projects will include campsite maintenance, river access improvements, signage development, and other stewardship related field work. Interns will play a key role in preparing for and leading a series of volunteer "waterway" work trips throughout the summer in New York, Vermont, Quebec, New Hampshire, and Maine. When leading Waterway Work Trips the successful candidate can expect to work under the guidance of the NFCT Trail Director and 2 Field Coordinators. Interns will be responsible for coordinating project materials, working directly with land owners or managers to assure successful project completion, and delegating tasks appropriately. This position will run from June 12<sup>th</sup> to August 18<sup>th</sup>.

There are two Stewardship Internship types in 2017:

- **Roving Crew:** A three-person crew that will travel across the NFCT performing projects in each state. Projects will include but will not be limited to campsite installation, stone staircase construction, and privy installs. Roving Crew members will receive three weeks of training, a majority of meals will be covered, and a \$300 per week stipend.
- **Bow Loop Crew:** A two-person crew that will be stationed on the Bow Loop Trail performing general campsite maintenance and a variety of projects on campsites and portage trails. Bow Loop Crew members will receive three weeks of training and a \$300 per week stipend.

### Internship Goals:

- to perform stewardship based field activities across the Northern Forest Canoe Trail creating a sustainable and environmentally friendly travel corridor;
- to expose interns to trainings, field based jobs, and field based experience to prepare them for future careers.
- to actively participate on a field crew, sharing in daily chores and maintenance activities under the guidance of the NFCT Trail Director and Field Coordinator;
- to promote an awareness and understanding of the NFCT to volunteers and project partners.

### Position Responsibilities:

1. **Coordination (When leading a project):** Develop details to fulfill project goals and objectives;
  - Work with NFCT Staff to collect all needed tools and materials for field project;
  - Delegate tasks needed for project completion;
  - Work with land manager/owner to assure that work is being conducted to their wishes;
  - Develop a safety plan for camping area, work site, and all travel on project.

**2. Communications:**

- Participate in developing the daily crew journal;
- Create a blog article for any projects that you have a lead role in;
- Properly record all mileage and crew purchases;
- Communicate needs and any plan changes to NFCT staff

**3. Instruction:**

- Interns will adequately train all volunteers to perform project tasks;
- Crew members will implement morning stretch and evaluation periods.

**4. Program Evaluation & Wrap-Up**

- Interns will give all volunteers an evaluation form at the end of projects;
- Interns will be allotted time at the end of the internship to evaluate the program;

## **Requirements**

- Candidates must be 18 years of age by the time the internship begins.
- Candidates must have Wilderness First Aid Certification before participating in the internship.

## **Successful Candidate Attributes:**

- Basic knowledge of paddle skills
- Proven ability to camp out in remote locations for up to a week at a time
- Proven safety record
- Flexible personality, able to adapt to changing situations
- Able to perform physical labor which could include hiking or paddling for extended periods of time and lifting weight in excess of 40 lbs.
- Performs well in a group setting
- Good work ethic
- Able to perform weekly maintenance (timesheet, plan and prepare meals, mileage logs, daily safety meetings, journaling)

## **Position Benefits:**

- Academic credit can be arranged
- Roving Crew: \$3,000 stipend will be provided (\$300 per week, expect approximately \$50 per week to be allocated toward food expenses)
- Variety of trainings including paddle skills
- Exposure to a variety of land management, recreation, habitat/wildlife professionals
- Reimbursement for mileage associated with work
- Leadership experience
- Great environment for building outdoor, environmental, and group skills

**More information about the position along with application materials can be found [here](#).**